

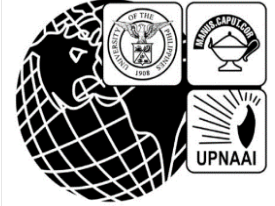
2017-2018 UPNAAI PRESIDENT'S REPORT

Annual Report

Presented by

Deborah-Anne "Debbie" Y. Butuyan, BSN'89, RN





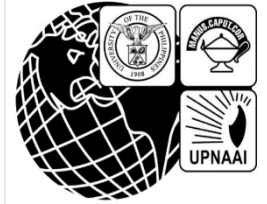
Mission Statement

- The University of the Philippines Nursing Alumni association International aims to foster professional and personal development of its members through education, research, support and collaboration.

Vision Statement

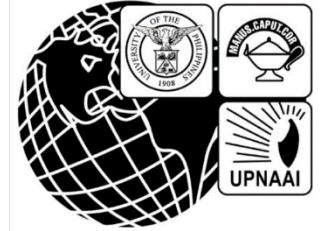
- UPNAAI will act as a unified international organization which will provide leadership to pursue the ideals of unity, fellowship, academic excellence, leadership, professionalism and service to country and humanity among nursing graduates of the University of the Philippines residing in the United States and other countries abroad.

The Team



- Board of Directors (15-17)
- Officers (Pres., Pres.-Elect, 3VPs, Secretary, Recording Secretary, Treasurer, 2 Assistant Treasurers (Appointed Positions), Auditor, WebMaster, PRO)
- 3 Advisers
- 5 Chapters:
 - > DelMarVA
 - > UP-NEC
 - > UPNAA-Texas
 - > RMRPS
 - > NCR

2017-2018 Highlights of Achievements



- FIRST Internal Audit conducted on **October, 2017** in LA, CA
- Formulation and Initiation of the Reach-Out/Reconciliation Tasks or Programs in the beginning of 2018 (**January and February, 2018**)
- Improved Social Media Accounts with the addition of Instagram and further development of our website (**February to March, 2018**)
- Improvement of the Education Seminar by offering concurrent sessions for the first time in UPNAAI's history (**August 3, 2018**)
- Initiation of UPNAAI's FIRST Volunteer Day (**August 4, 2018**)
- Over-exceeded Yearbook Page Goal of 250 for the FIRST time in UPNAAI's history (reached on **July, 2018**)

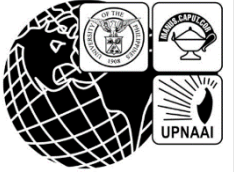
2017 Internal Audit Summary/Findings:



2010 - 2016 IN-HOUSE AUDIT OF UPNAAI ACCOUNTS

- different UPNAAI business accounts previously held at the Wells Fargo Bank were closed and collectively deposited into a single business checking account at Chase Bank on 12/2016.
- The Expanded Business Services Account (ending in 1687) was the association's General Operations Account - depository for revenues from different sources
- The Business High Yield Account (ending in 8791), otherwise known as Membership Fees Account consisted of all revenues collected from joining life membership, annual membership and associate membership

2010 - 2016 IN-HOUSE AUDIT OF UPNAAI ACCOUNTS



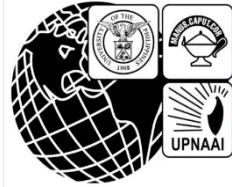
- An estimate of projected revenues to be generated during the audited years did not seem to be in accord with the corresponding actual figures in statements supplied by the bank, showing a discrepancy in the form of fund deficit.
- The Business Market Rate Savings and PGHSN '69 Savings Accounts (ending in 1631 and 1623 respectively) represented restricted GN'69 accounts intended to use the Expanded Business Services Account for “pass through” or temporary depository (closed in Dec. 2016)
- UPCN Wish List Checking and UPCN Wish List Savings Accounts (ending in 9067 and 9302 respectively) were general wish list accounts which were unrestricted and where donations were not earmarked for particular tax exempt entities or related projects.
- The Journal Account (ending in 6541) represented the income from ad placements in the journal as well as revenue generated from actual sale of journal copies minus expenses related to printing, distribution and other expenses.



2010 - 2016 IN-HOUSE AUDIT OF UPNAAI ACCOUNTS

- In January 2017, it was discovered that the funds were withdrawn and the account was closed by signatory/signatories without the proper authorization by the Board.
- Class '68 Account (ending in 8045) was a joint account opened in late 2015 to finance a U.P. Nursing PhD program, created with funds coming initially from UPBSN '68 alumni and later on with additional contribution from UPGN '68 members. This account was closed in December 2016 because the project fell through and distributed to the school and class of '68

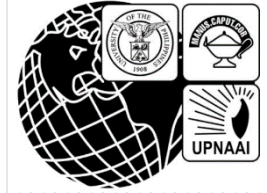
2010 - 2016 IN-HOUSE AUDIT OF UPNAAI ACCOUNTS



	Dec. 2010	Dec. 2011	Dec. 2012	Dec. 2013	Dec. 2014	Dec. 2015	Dec. 2016
Expanded Business Services Account: XXX1687 (Operating Account)	21,242.29	8,914.27	21,926.99	25,336.20	36,319.39	56,987.00	82,751.08
Business High Yield Account: XXX8791 (Membership)	43,264.00	44,172.51	50,156.38	52,112.83	59,622.83	65,288.00	65,317.72
Business Market Rate Savings Account: XXX1631 (GN '69)	10,008.31	7,073.21	7,080.31	7,080.91	7,087.47	7,089.42	Closed
PGHSN '69 Savings Account: XXX1623		6,465.96	9,973.00	10,774.48	19,748.47	7,451.66	Closed
UPCN Wish List Checking Account: XXX9067		12,510.00	16,170.00	11,440.00	12,476.00	17,119.10	7,000.00
UPCN Wish List Saving Account: XXX9302		200.06	6,190.00	6,390.41	12,547.73	Closed	Closed
Journal Account: XXX6541		8,785.19	8,578.00	8,578.42	12,025.89	11,225.00	Closed
Class'68 Account: XXX8045						5,875.00	Closed

WHAT'S NEXT???

Goals/Objectives



- Preparation/planning of the UPNAAI's 40th Nursing Convention, Alaskan Cruise Convention, and 2nd Volunteer Day (started on March, 2018 and ongoing)
- Ongoing Reconciliation Efforts
- Developing the “Dream Team” for the Financial Committee (improving bookkeeping, auditing)
- Strengthening S&V Committee to involve more fundraising projects
- Identification of Recipients for Donations – to another 501(c)(3) or NGO
- Increasing membership with a possibility of a formation of another chapter
- Continue Volunteer Services through the Chapters
- 2019 Nomination & Election of New Directors, Officers and Advisers
- Continue improving the website
- Review of the Bylaws

